



PMEP Committee Overview

ORGANIZATION

The Pacific Marine and Estuarine Fish Habitat Partnership (PMEP) is a collaboration of agencies and entities dedicated to realizing healthy native fish populations in functional, resilient estuarine and nearshore marine ecosystems in California, Oregon, and Washington.

To achieve this, a group of federal and state governments, and tribal sovereigns, along with nonprofit organizations and industry representatives convened as a steering committee to promote, oversee, and facilitate the actions of the partnership. The steering committee is the decision-making body for the partnership; all decisions made by the steering committee are intended to support the strategic framework of the Partnership and advance the goals and strategies defined therein.

Steering Committee:

- The steering committee seeks membership that represents the geography and organizational diversity of the West Coast. Members may be added to the steering committee through the initiation or invitation of the steering committee or by a steering committee nominating an entity.
- Roles and responsibilities of steering committee members:
 - Focus on developing and coordinating a strategic framework that prioritizes habitat types, areas and issues for protection and restoration, rather than becoming a restoration project funding entity.
 - Agree to support and advance the goals and objectives of PMEPE.
 - Provide strategic advice and vision to PMEPE; prioritize and focus PMEPE to achieve success.
 - Offer capacity, technical assistance and funding when possible.
 - Provide budget and financial oversight to ensure expenditures and changes are appropriate.
 - Provide guidance and leadership to the PMEPE coordinator.
 - Monitor activities and projects initiated as part of the strategic framework.
 - Assist in coordinating and leading efforts that engage partner organization.
- Steering committee members have a right to a named alternate; the coordinator must be notified of the alternate in advance of the meeting.

- The size of the PMEP steering committee shall not exceed 20 members.
- Steering committee members are expected to attend all steering committee meetings/conference calls and other activities in which the steering committee convenes; steering committee members are expected to actively engage in the partnership. If a steering committee member misses three meetings (steering committee conference calls, etc.), the member will be formally approached to discuss interest in future participation.
- In general, The Steering committee meets once in person per year in a convenient location for members along the West Coast. The committee has conference calls approximately every two months for a total of 6 calls a year to discuss ongoing business.

Governance Committee:

- The PMEP governance committee includes the PMEP Chair, Chair-elect, and if possible the Past Chair. Additional members may include the primary federal agency funder, the PMEP fiscal agent, or other appointed active members of the Steering Committee. The term for Governance Committee members is one year with no limit on the number of terms served.
- The roles and responsibilities of governance committee members include working closely with the PMEP Coordinator to resolve issues and make decisions regarding day-to-day operations of the PMEP, to help set the Steering Committee meeting agendas, and to provide guidance to the Coordinator on ways to resolve issues. All matters of importance will continue to be directed to the PMEP Steering Committee.

Science and Data Committee:

- The Steering Committee may form subcommittees or work groups as deemed useful to conduct the work of the Committee. The Science and Data Committee is a standing subcommittee which focuses on the technical assessment work championed by PMEP. The committee oversees and reviews assessments and other spatial data work of PMEP.

To learn more about PMEP, visit our website at www.pacificfishhabitat.org or call or email our coordinator, Adrienne Harris, 805-316-0746, Adrienne@adrienne-harris.com